**AUSTRALIAN ACCESS FEDERATION**

**COMPLIANCE STATEMENT TEMPLATE**

<Your Institution or Organisation Letterhead >

<date>

The Secretary   
Australian Access Federation   
179 Turbot St, Lvl 21  
Brisbane  
QLD 4000  
compliance@aaf.edu.au

To the Secretary of the AAF,

<University Name or Organisation Name> ABN <ABN> hereby confirms that it has examined the compliance of its system, processes and documentation against its obligations under the Federation Rules, and certifies that, as at <date>, it is fully compliant with the Federation Rules.

The contact details for <University Name or Organisation Name> listed in the Federation Registry are up-to-date and accurate.

<University Name or Organisation Name> ABN <ABN> also confirms that, for users for whom it asserts a Level of Assurance value greater than 1, it has examined the compliance of its system and processes against the requirements in NIST SP 800-63-2 and certifies that, as at <date>, it is compliant with the requirements for that assurance level in respect of those users. A copy of <University Name or Organisation Name>’s practice statement detailing these processes is attached.

<Signature>

<Name of Authorising Officer>

<Signature Block>